



Our Lady of the Way Primary School
17 Troy Street, Emu Plains NSW 2750
Phone: (02) 4735 1930 Fax: (02) 4735 6221
Email: OLOW@parra.catholic.edu.au
Web: <http://www.olowemuplains.catholic.edu.au>



PASTORAL CARE POLICY

The Our Lady of the Way School Pastoral Care Policy is aligned with the CEDP Pastoral Care Policy.

1.0 Rationale

Pastoral Care from staff to students is directly related to the quality of pastoral care among staff. It is a witness to the Gospel imperative –

“Love one another as I have loved you.”

School staff who have a team approach to pastoral care, express a nurturing companionship in a network to support systems, shared planning and the celebration of a common vision.

The community of *Our Lady of the Way School* provides an environment that enhances Gospel values and embraces the diversity of people and cultures. The school is committed to fostering the growth and development of each student, by developing self-discipline and value based decision making skills, so that they can make appropriate choices and take responsibility for their actions.

Our vision for Pastoral Care demands an environment where justice and faith are central to the life of the school. These are demonstrated through three dimensions:

- Quality relationships
- Satisfying learning experiences
- Establishment of an effective care network

2.0 Aims

- 2.1 To create an environment where everyone is treated equally regardless of his or her differences.
- 2.2 To create an environment where all students and staff are safe and feel they belong to the community.
- 2.3 To create an environment where justice and faith are central to the life of the school.
- 2.4 To encourage ownership of the policy by all members of the community by developing its three dimensions -
 - Quality relationships
 - Satisfying learning experiences
 - Establishment of effective care networks.
- 2.5 To develop a sense of responsibility for students' and staff actions.

3.0 Implementation

Dimension 1	
QUALITY RELATIONSHIPS	
OUTCOMES	STRATEGIES
❖ Individuals are respected, valued and encouraged	<ul style="list-style-type: none"> ❖ Individual potential is recognised and nurtured. ❖ Positive encouragement of all ❖ Acknowledgment of individuals at assembly ❖ Principal's postcard; class reward systems
❖ There is broad participation in decision making	<ul style="list-style-type: none"> ❖ School & Parish ❖ School captains ❖ Co-operative planning
❖ Conflict is resolved constructively	<ul style="list-style-type: none"> ❖ Development of positive class/school environment ❖ Conflict resolution processes
❖ People working together towards common goals	<ul style="list-style-type: none"> ❖ Parents & Friends (P&F) ❖ Teaching Learning Meetings ❖ Leadership Team Meetings ❖ Staff Briefing ❖ Case Management Conferences ❖ Goal setting meetings ❖ RRF
❖ Positive student management strategies are practised	<ul style="list-style-type: none"> ❖ Home/school congruence ❖ Awareness of rules and consequences ❖ Adherence to school policies
❖ Opportunities exist for extended responsibility / leadership	<ul style="list-style-type: none"> ❖ School leadership team ❖ Staff leadership initiatives ❖ Organising sport/swimming carnivals and special occasions for the school ❖ Religious celebrations
❖ Development of interpersonal skills	<ul style="list-style-type: none"> ❖ Opportunity for Professional Development
❖ Foster self esteem amongst staff members	<ul style="list-style-type: none"> ❖ Involvement in regular staff reflection and prayer times to bond with the spirit and renew our vision of hopes and dreams of our vocation. ❖ Participating in a staff formation sessions. This is a reminder that staff are not alone in their task and recalls the promise of the Lord to be always with us.

Dimension 2
SATISFYING LEARNING EXPERIENCES

OUTCOMES	STRATEGIES
❖ The needs of individual children are met through various programs and procedures	<ul style="list-style-type: none"> ❖ Learning Support Team ❖ Individual Programs ❖ Multi Lit Program ❖ Kindergarten & Year 1 Early Years Assessment ❖ EMU intervention ❖ Reading Recovery ❖ Targeted Learning Project ❖ CEO Student Services – counselling; itinerant staff; IBIS; special programs
❖ Assessment and reporting strategies that respect the dignity of the individual child	<ul style="list-style-type: none"> ❖ Communication among teachers ❖ Accurate and positive reporting ❖ Parent input into reporting procedures, including start of year parent / teacher meetings ❖ Reports which give open and honest communication to parents ❖ Opportunities for self assessment by children ❖ Mid-Year & End of Year Parent / Teacher Interviews
❖ Achievements and efforts are recognised and encouraged by all	<ul style="list-style-type: none"> ❖ Merit awards for individuals effort ❖ Recognition of extra-curricular achievements ❖ Acknowledgment of community celebrations e.g. Sacramental programs
❖ Children demonstrate a love of learning	<ul style="list-style-type: none"> ❖ Stimulating presentation of learning activities ❖ Provision of relevant resources ❖ Learning activities which allow for success ❖ Programs which provide intrinsic motivation
❖ Children are prepared to take risks in their own learning	<ul style="list-style-type: none"> ❖ Provision of challenging teaching / learning programs ❖ Professional learning of teachers to promote risk taking in learning ❖ Provision of appropriate resources
❖ Children demonstrate on-going positive development in the teaching / learning program	<ul style="list-style-type: none"> ❖ Developmental programs ❖ Communication between teachers ❖ Evaluation of children's development
❖ Equity and gender issues are integrated into the broader curriculum	<ul style="list-style-type: none"> ❖ Professional Development of teachers in current equity and gender issues ❖ Use of inclusive language and practices

❖ Parent programs are implemented as required	❖ On-going review of relevant parent programs e.g. Numeracy Strategies; iPad use; Cyber safety; A-E Reporting Scale.
❖ Foster self esteem amongst staff members	❖ Further developing staff interaction which will increase knowledge about, and show appreciation of, members as people and professionals ❖ Encouraging teachers with particular skills to demonstrate these skills at staff learning activities and/or work with other classes so that both teachers and students benefit.

Dimension 3	
ESTABLISHMENT OF AN EFFECTIVE CARE NETWORK	
OUTCOMES	STRATEGIES
❖ Individuals feel supported in times of crisis / need	❖ Reminders that there are support systems (faith, parents, teachers, peers) ❖ Integrated role of CEO counsellors.
❖ Support is available for students with health needs.	❖ Medication & First Aid Policy ❖ Sick Bay procedures ❖ Staff 1 st Aid/CPR Training ❖ Modifications to school procedures on a need basis.
❖ Significant achievements in individual's lives are acknowledged and celebrated	❖ Share achievements, experiences ❖ Parent e-Newsletter
❖ Effective care networks exist between school, parish and wider community	❖ Access to CEO provided school counsellors for students and parents ❖ Opportunity for ACCESS counselling service for staff. ❖ Explicit links with the Parish ❖ Links with community agencies such as Vinnies, Penrith Community Kitchen ❖ Support offered by Penrith Police School Liaison Officer.
❖ School is welcoming and pleasant place where a sense of belonging is promoted	❖ Children welcome visitors to the school ❖ Orientation day for new parents ❖ Kindergarten Transition Program ❖ Special Events: Mother's Day; Father's Day; Grandparents' Day
❖ Quality relationships between parents, teachers and children are evident	❖ Positive affirmation by peers, teachers and parents ❖ IP Meetings ❖ Parent/Teacher/Student Conferences

❖ Staff feel supported in all aspects of their role	<ul style="list-style-type: none"> ❖ Peer, Leadership Team and Principal support easily accessed ❖ Access to counselling service. Contact is made through the Principal.
❖ Effective communication is established	<ul style="list-style-type: none"> ❖ All opportunities for parent / teacher communication taken ❖ On-going feedback to affirm child, carer and teacher ❖ School e-Newsletter & Staff Memo
❖ Foster self esteem amongst staff members	<ul style="list-style-type: none"> ❖ Helping to create a climate of relaxation in order to manage stress effectively ❖ Have fun times of celebration and enjoy each other's company e.g. social club activities, birthdays, special morning teas or lunches. ❖ Create a staff environment that is a restful and attractive environment. ❖ Taking advantage of and benefiting from the outside interests of staff members.
❖ Support following a Critical Incident, time of stress or other trauma	<ul style="list-style-type: none"> ❖ Staff have access to counselling services following events that may cause anxiety, trauma, stress etc Contact is made through the Principal.

Staff relations are strengthened by sound communications, industrial harmony and a genuine interest of each other. If disputes arise, the complaints process should be followed.

New staff should receive a comprehensive induction into the spirit and practice of the Pastoral Care Policy.

4.0 Budget

A budget will be provided for the professional development of staff and acquisition of resources.

5.0 Evaluation

It is recognised that this policy is subject to constant review and modification to best meet the needs of all members of *Our Lady of the Way School* community. The Principal, with delegated responsibility to the Leadership Team, will be responsible for the planning, implementation and review of this policy.