



Our Lady of the Way Primary School  
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# ENROLMENT POLICY

## Students with Additional Needs

Systemic requirements dictate that all schools need to have an enrolment policy consistent with the philosophical basis and essential provisions of the CEDP Enrolment Policy. Enrolment to schools with the CEDP must be consistent with our commitment to the integration of faith and life, treating diversity as the norm, and the inherent dignity of all students.

### 1.0 Rationale

At *Our Lady of the Way School* we:

- Welcome and embrace children with additional needs, and their families;
- We engaged in sincere dialogue with the parents/carers through and beyond the enrolment process;
- We aim to provide appropriate educational opportunities and support for students with additional needs;
- Evaluate the existing staffing, facilities and support to determine whether they may provide the services necessary to accommodate additional needs according to each particular set of circumstances.

### 2.0 Consultation

- 2.1 In some instances a school placement may not be available or be in the best interests of the student. The principal, together with the DoP and TLSS, may seek a way forward by working with the family, if the family would like assistance.

### 3.0 Enrolling Students with Additional Needs

- 3.1 Prospective enrolments with additional needs are initially interviewed by the Principal; a second interview may then be conducted that includes a member of the Learning Support Team, depending on the nature of the need. In some cases, specialist services personnel are also invited to the interview to provide relevant information concerning the child under consideration.
- 3.2 Pathway 1: After determination that the student's needs can be met within the existing school resources, the student is enrolled.
- 3.3 Pathway 2: The school may require support from Student Services to assist with determining the level of need and resource implications to meet those needs. The student is enrolled and the school works with TLSS and DoP to support the transition.
- 3.4 Pathway 3: For a small number of students the system may have insufficient resources to meet their additional needs. In those circumstances, if enrolling the student may

pose an unjustifiable hardship on the system, the DoP evaluates the student's needs with the principal and TLSS. The DoP then decides whether the enrolment may be offered.

Please refer to:

Appendix1 of CEDP Enrolment Additional Needs – Flow Chart

CEDP Enrolment Policy, Procedures & Guidelines